| 5.10.24 WY CoC Minutes |
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# Agenda details: Board Vice Chair Bobbie Neilsen called the meeting to order for 5.10.24 WYCoC meeting to order, without quorum-discussion only- no votes will be held-

## Attendance: Bobbie Neilsen, Shari West, Tara Trenholm, Wanda Koffler, Paul Write, Dawn Dillinger

Not in Attendance: Tracy Obert, Mickie Jaramillo, Kristy Oster, Nika Kelley, Chandler Fox, Hope White, Karla McClaren.

## Approval of Minutes- 4.26.24, 5.3.24- (need to recreate the minutes)

## New/Ongoing Business

Annual Board Retreat and membership Agenda/Itinerary -moved to end of meeting.

Update on WHC/WYCoC MOU finalization. – Bobbie- waiting for finalized copy from WHC with Financial Request Form.

Form Letters- Welcome New Member- Fox-Tabled.

-Partnership Endorsement- Kristy- sent drafts for input.

Hope White check with Bryon Mann (spelling) with NAIHC on Presenting to the WYCoC Board? – Tabled.

## ESG Update- Karla-Tabled.

## Committee Reports

**NOFO –**

Written Policies & Procedures -in process

**Rank and Review Committee**

**HMIS/DATA-Bobbie**

Presentation- Bobbie introduced the new EVA format of DATA reporting and gave a detailed overview- will be open to scheduling training with participant agencies.

**CE-Dawn**

Discussion on the VISPDAT vs the MAP assessment tool for CE- ongoing.

**Membership & Outreach- Paul**

no discussion held.

**PIT- Bobbie, Karla**

**HAC- Homeless Advisory Council- Tracy, Wanda, Anika, Fox**

All Lived Experience videos are due by 5.24.24.

**Website –Dawn, Wanda, Anika, Fox**

on going editing and updating- input welcome- visit the site-

**\*Membership Sub-committee-** No discussion Held

**Quarterly Membership**

(June 11,12,13 In Person & Retreat, Virtual for September 18th, December 18th )

**Annual Board Retreat and Membership Meeting Casper, WY**  **\*see Itinerary Notes 6/11-13/2024**

Action Items – Rooming List, Catering/Meals, Credit Card or Direct Billing forms pending. Bobbie, Tracy, Wanda need to meet to go over expense accounting of event-

**\*Bobbie recused herself from the rest of the meeting due to Board discussion on covering her travel expenses to the Annual Board Retreat and Membership Meeting-**

Discussion on firming up the Agenda for the Board Retreat 6.12.24

Discussion on what the format will be for 6.13.24 General Membership Meeting.

Separating the Agenda for the Retreat 6.12.24 - ongoing editing

Itinerary for the 6.13.24 Membership meeting – we need to announce a confirmed Itinerary soon- will need to follow up with Tracy on Senators time to present- and refine the itinerary – before sending that out-

Further discussion on dropping the food inclusion for both events- concerns voiced on both side of the discussion-

Sent Topic for HUD to Kristy “What is a CoC”. Will need to firm up time on the itinerary.

Chandler Fox sent copy of updated Brochure created in Word- the CoC Canva wouldn’t allow her in- Dawn is sending the QR Code to be added to the Brochure for Board Review.

Discussion on digital or online “voting” Karla had opened a discussion via email to bring up the topic of Travel Expenses to be covered by WHC or the Planning Grant- concerns that it wasn’t an official motion – and the consistency of Board Protocol. No vote was taken- concern about the time frame to get travel accommodations to close to the event.

## Announcements and Events-

## <https://endhomelessness.org> Capitol Hill Day/Conference 7/8-10/2024 Washington DC. Do we have Attendees?

## Registration is full- wait list in play-

## <https://NAIHC.net> – nonvoting member pending $500 Application fee.

## Hope White- will help with registration- we need WHC/ICA to pay this expense from Planning Grant

## \*Conference attendance by a Board member to NHSDC (April, October) and/or NAEH (July)-hoping to send a few Board Members to each depending on funding available to cover expense.