| 6.7.24 WY CoC Minutes |
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# Agenda details: Location Zoom, Time 8:30am.

## Vice Chair Bobbie Nielsen called meeting to order at 8:34am MT, with a quorum.

## Attendance: Bobbie Neilsen, Wanda Koffler, Dawn Dillinger, Allyson in for Tara Trenholm, Micki Jaramillo, Kristy Oster, Karla McClaren, Shari West, Paul Wright

Not in attendance: Tracy Obert, Hope White, Anika Kelley, Chandler Fox

Guest Speaker: Julie Eberbach

## Approval of Minutes- 5.31.24- Shari West motioned to approve, Micki Jaramillo seconded- no vote occurred –

## New/Ongoing Business

**Julie Eberbach**- update on CA transfer- still pending- Julie of following this closely and in contact with William Snow who is helping trouble shoot the hold u- ICA is going to proceed with the NOFO process- the application hasn’t dropped yet- but can anytime. Bobbie mentioned after the Retreat and Annual meeting expenses are finalized that we do need to spend down the current planning grant- we will need to continue to work with WHC until the CA is fully transferred- continued discussion on a Youth Grant that Wyoming applied for- Julie will send Bobbie the information on that-

## Committee Reports

**NOFO –**

See Update from Julie Eberbach

**NO Additional Committee Reports available until after Annual Meetings in Casper**

**Board Discussion on upcoming Annual Membership Meeting and Board Retreat as follows:**

**June 2024 Annual Board Retreat and Membership Meeting, Casper WY 6/11-13/2024**

**Ramkota, 8 N Poplar St, Casper Wy 82601-307-266-6000**

* **8 rooms reserved. Check in the evening of 6/11/24**

Bobbie Neilsen, Vice Chair

Wanda Koffler, Secretary

Dawn Dillinger, Ex Officio

Karla McClaren, ESG, Ex Officio

Tara Trenholm, voting Director

Paul Wright, voting Director

Hope White, voting Director

Chandler Fox, voting Director

* **Venue Annual Board Retreat 6/12/24 –**

**9am-3pm, Center at Melrose- 1511 S Melrose St, Casper WY**

Karla McClaren and Kristy Oster-Co Facilitators- Agenda pending

\* ESG – Karla

\* Staff person

\*Review Charter

\* Planning Grant- Budget Categories -spend by September 30th, 2024

\* Defining Committees

\* Rank and Review

Working Lunch – what does everyone want- bring your own drinks –

Board Dinner- WHC pending

Discussion on Office Supplies- Micki will pre-print last minute documents – people without printing capabilities - Anika, Chandler, Hope –

Bobbie is bringing her laptop, everyone is welcome to bring their own-

* **Annual Membership Meeting Ramkota Casper, WY**  **6/13/2024 11am-3pm Wyoming Theatre Room**

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| CoC update | 11 - 11:30 | Paul Wright |
| WHC update | 11:30 - 11:45 | WHC Member |
| Lunch | 11:45 - 12:15 |  |
| ESG Update | 12:15 - 12:45 | Karla McClaren |
| CoC Open Discussion | 12:45 - 1:30 | Kristy Oster |
| Break | 1:30 - 1:45 |  |
| ICA | 1:45 - 2:15 | Kaitlyn Poepsel |
| Lummis | 2:15 - 2:30 | Video |
| Wrap Up | 2:30 - 3 | Paul Wright |

## Additional discussion on supplies needed and presentation- QR Code, printed Registration Forms, Brochures, etc

Bobbie and Paul to go over Host Presentation on WY CoC Update

Event Assignments:

Greeter Outside of the room - Mickie Jaramillo

Registration Table – Kristy Oster

Host – Paul Wright

Wy CoC Update

Technical Assistance with Hotel Staff- Micki

Photos- Media Releases-

Bobbie went over the reimbursement forms in Drop Box, we each will need to file that with WHC for mileage if needed.

Retreat Meeting- Casual Dress

Annual Meeting – Meeting Attire

Contact Senator Lummus about Video-Wanda sent email sent to Ally, Tracy to follow up-

Friday, June 14th Board meeting postponed to following week 6.21.24

Meeting adjourned at 9:32 MT.