| 9.27.24 WY CoC Minutes |
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# Agenda details: Location Zoom, Time 8:30am.

## Attendance: Bobbie Nielson, Kristy Oster, Micki Jaramillo, Karla McClaren, Nika Kelley, Hope White, Shari West.

Not Present: Tracy Obert, Wanda Koffler, Paul Wright, Tara Trenholm, Morgane Dussault.

## Approval of Minutes 9.20.24- Kristy moved, Nika seconded, all approved.

## New and Ongoing Business

## **New Business**:

## **WYCoC and ICA MOU**- Collaborative Applicant responsibilities. Discussion on monitoring of CoC and CoC funded grants, and possible Board internal monitoring committee. Discussion of financial reports including frequency and transparency. Roles and responsibilities of WYCoC Board: Make sure policies are in place, establishing performance targets. Hope commented that it is nice to have a clear list of what the Board can and should be doing. Suggestion to take time to review and vote on approval at the next meeting. Consider the option to make retroactive to Oct.1 so that dates line up with grant cycle.

**Tribal meeting Oct. 1st**. - Hope is attending, will work on being able to include Julie and Bobbie for CoC program questions.

## **Ongoing Business:**

## \***2024/2025 HUD NOFO-** Julie

 New Projects- Update - Application due today. 3 new applications.

**\*COCBuilds-** Kristy, Hope-updates- holding pattern, deadline Oct. 27th. Question about submitting application, once a project is selected it will be in grants.gov. Prior to selecting a word document is fine. Send applications to Kristy Oster.

**ESG- Karla -** $696,814 – 11 agencies.Scoring in complete, ranking and budgeting is upcoming.

**Rank & Review**- Procedures for Board Approval- Karla- committee met on Tuesday. It went very well; no questions and people are doing a great job. Next meeting is ranking on Oct. 8. Once the ranking is complete it will be presented to board for approval on Oct. 11th.

**Communications Procedure**- Kristy/Bobbie- Update- Will meet Sept 30. Plan is to create document folders in teams, port over from Dropbox. Everything will be in one place on Teams

**Staffers Job Description** -Julie/ Tracy/Wanda/Tara- update- Job Description draft sent to committee. Requires staff person will be local to Wyoming. Final draft will be presented to the board next week.

## **Call for Committee Reports**

## **Top Priorities –**

## Youth, Victim Services, Tribal Relations- Set meeting with committee members after NOFO to formalize a plan, and expectation for improving these relationships. Hope will express to tribes our desire to collaborate.

## HMIS/DATA- Bobbie- LSA and SPM’s will probably open in Nov.

PIT- Karla- No update this week

GAPS- Karla- Kick of Meeting was held this week. We need invoice ASAP, needs to be dated Sept 30 or prior.

CE- Dawn- No update this week

Website- Dawn, Anika, Wanda- Several things will need to be posted in the coming weeks.

Onboarding/Membership- Paul –After NOFO Board will create a packet, please think about what can go in there and how we can help build a packet. Education and resources for current and future board members. Reconsider structure of board and committee meetings after new year, example meetings/ work sessions etc.

## **Announcements and Events- In Process-**

## HVRP Grant for Veterans - <https://nvtac.org/>

PHA Youth Vouchers- Karla is working with National Alliance to set up a meeting.

**Quarterly Membership Meetings:**

**December 11, 2024 11am-1pm via zoom- Itinerary pending** PIT, additional to be identified

**March 12. 2025- pending**

**June 2025 Annual Retreat and General Membership Meeting-pending**

**Adj0rned at 9:55am.**