| 9.6.24 WY CoC Minutes |
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# Vice Chair Bobbie Nielsen called the meeting to order at 8:34am- with quorum

## Attendance: Bobbie Nielsen, Wanda Koffler, Dawn Dillinger, Karla McClaren, Hope White, Anika Kelley, Kristy Oster, Paul Wright, Shari West, Tara Trenholm, Julie Eberbach

Not in Attendance: Morgane Dussault-E, Tracy Obert-E, Micki Jaramillo-E

## Approval of Minutes- 8.30.24

## New and Ongoing Business

## **New Business:**

Encampments around Wyoming in underserved areas. Kristy reported on behalf of Micki about encampments around the Natrona County Area- Paul mentioned having a Vet Rep/ SSVF go to the encampments to find veterans. Bobbie mentioned keeping an eye on these as they move around for PIT.

HVRP Grant for Veterans - <https://nvtac.org/> on radar- Shari is looking deeper into this and will report back.

## **Ongoing Business:**

## \***2024/2025 HUD NOFO**

**NP**- GARF, CCS – Julie will send out detailed instructions for esnaps, due to esnaps by 9/20/2024

**Renewal** – Bobbie informed everyone that one of the renewal project recipients hadn’t gotten the Renewal LOI in on time- no disclosure as to which one. Due to esnaps by 9/20/24

Bobbie is sending Julie email groups with Agency Name and contact for RP, NP and CoC Builds

Bobbie Shared Screen on Demographics from HUD for consolidated application. Needs sent out with minutes- Bobbie is sending link to Wanda

**Communications Procedure-** Kristy/Bobbie- meeting with Julie about a Microsoft email in place of the web based CoC email that has limited capacity and not user friendly – discussion on “duty officer” to check emails daily-

\***Letters of Support Form Letter Template**- Drop Box, reviewed and finalized. Discussion on the purpose of this form- Healthcare, Housing Authority’s, Law Enforcement, type relationships for NOFO consolidated application- support letters for Grants etc.

**Discussion on Drop Box Orientations**- so everyone can utilize the tool- if its not working then let’s do something different.

## **Call for Committee Reports**

## **Top Priorities**

## **Youth- Tara, Kristy**- have been brainstorming on what approach will be and what the purpose is.

## **Victim Services-** Micki, Bobbie, Tara

## **Tribal Relations**- Hope, Tracy, Wanda, Anika- Hope and Tracy are in consistent contact- but committee meeting hasn’t happened.

**HMIS/DATA**- Bobbie- Monday, policy and procedures- looking at Release of Information

**PIT**- Karla- kick off meeting on August 6th- Kelley Wessels joined the PIT committee- goal is to meet with people of Wyoming interested once a month

**GAPS**- Karla, set a Kick Off meeting with the Board for Sept 24th-Great Group of people from the UW- they need invoice and payment of $25,000 to get started- Katlyn with ICA reviewing DATA portion, and Sandy and Julie need to discuss-

**Rank & Review**- Karla – has 3 committee members Esnaps will have to be accessed and the applicants will need to be downloaded to PDF and shared with the committee. Scored by 10/4/24- applicants need to be notified by 10/7/24 and ranking published by the 10/7/24

**CE**- Dawn- requesting Board to fund focus groups with Lived Experience to survey on New Assessment tool- requested the Board to provide $1500-2400, question on Budget on Planning Grant to know what funds are available for a timeline for Dawns Focus Groups.

**COCBuilds-** Kristy, Hope, Julie, meeting with Karla on a score sheet isn’t even required, Karla mentioned 3 key points and ranking as 1,2,3,4 but to keep the process simple so that it isn’t a deterrent -**LOI** from **–**

Natrona County, The Yes House, Warm Valley Elder Project, Wyoming Motel Purchase and Renovation, Inner Strength Ministries, (Riverton Rescue Project???)

**Website**- Dawn, Anika, Wanda- need to get minutes posted and current- NOFO timeline needs posted-

**Onboarding/Membership**- Paul -

Onboarding Packet for New Members – has information to send to new Board Members, and coC members.

**Staffers Job Description** -Julie/ Tracy/Wanda/Tara- questions on the details of when this person will be hired and final draft on the job description-

## **Announcements and Events- In Process-**

**Quarterly Membership Meetings:**

**September 18, 2024 11am-1pm via zoom**- **Possible Itinerary**

Discussions on COCBuilds NOFO, CoC HUD NOFO, GAPS Analysis UW, Planning Grants and New Projects Priority?

**December 11, 2024 11am-1pm via zoom- Itinerary pending**

Be Looking for Reviving Heros of Wyoming Event in Areas around Wyoming-